



## WOODLANDS VILLAGE HALL

### Minutes of the Trustees and Committee Meeting held on

28<sup>th</sup> June 2025

Present: Rupert Andrews, Yuliya Surnina, Iain Salmon, Lucy Andrews, Lynn Holden

Apologies: Janet Scammell, Mark Jones.

The minutes of the previous meeting were approved.

#### Matters arising -

- Wall painting is now complete and the results were considered to be very pleasing. We will consider painting the front of the hall at a later stage in the year but we will need to paint the area which will be behind the Living Wall first.
- Kerbside bank - three quotes had been submitted and Rupert to do some further checking regarding whether returns are included in the lowest quote of £1100 which was considered to be the most likely option to proceed with. However, that also depends on the provision of wood chippings.
- Blackout covers - Yuliya to complete these ahead of the performances by JTC next weekend.
- Deep clean - Lynn provided a checklist and it was agreed that Gill complete 5 hours of work at £20 an hour. Lucy will purchase 'Green Bleach' to ensure we remain on the right side of nature when cleaning the cups.
- Toilet seats - Rupert is replacing these. We discussed installing perspex sheets under the hand dryers to help avoid the paintwork being spoiled by water being blown onto the walls when the dryers are in use.
- We agreed to leave the boulders to prevent vehicles driving onto the grassed area until we see how much of an issue it is.
- Vegetable patch - successfully underway.

#### Chair's report -

- No correspondence
- Open Meeting was considered to have been very successful after previous years with little engagement. The personal invitations played a significant part in that. Well done Janet and Yuliya in particular. 25+ attended. Refreshments, particularly the scones, went down well.
- Internet provision - our current contract with BT expires today (28th June) and having checked with comparison website it was agreed to change to Plusnet at £29/mth, a saving of £10.40/mth. There may be a short period where no coverage is possible as a result of having

to return the BT router and awaiting provision of the new one from Plusnet. Rupert is overseeing this.

#### Treasurer report -

- Please see attachments provided prior to the meeting.
- Very welcome number of donations made through the VE Day event totalling £115.90

No report from Secretary in her absence and no further Trustee business

#### Maintenance -

- Yuliya and Rupert dug out and exposed the path to the shed. Yuliya will now contact Fayrewood Trees with a view to them laying concrete so that water no longer pools on the path.
- The shed was also cleared and the dog mats were sold for £100. We will cast a veil over items that may or may not have been thrown out.
- Sewage Plant has been serviced and Rupert will organise its emptying following the recommendation made by the servicers.
- New plants have been added to the troughs which are looking good. Iain will water these when watering the vegetable plot.

#### Marketing -

- Please see the attachments provided prior to the meeting
- Yuliya asked about a monthly feature in which Committee Members opt in to providing details relating to their time on the committee, their lives in the village and so on. Agreed to extend this to regular users as well, if they are happy to participate. There is no obligation on anyone to participate, users or committee members. The intention is to ensure we are providing regular opportunities for engagement through our social media feeds.

#### Lettings -

- Please see the attachments provided prior to the meeting
- Rupert to contact Tori regarding the block bookings and whether there might be some occasional flexibility should we have an enquiry for booking on a Sunday afternoon. That time is currently allocated to JTC but we would like to explore the possibility of removing that booking from the calendar. We don't anticipate many bookings resulting but we would like to check, without compromising our mutually beneficial relationship with JTC.

#### Safeguarding -

- Lucy provided a revised policy following feedback from Caro (Hallmark) which appears to be based on an incomplete reading of what is currently in place. However, the full policy is now

on the website and there is further clarification relating to concerns which users may wish to raise but, due to the individuals concerned e.g. a member of the committee, feel unable to do so. The steps to take are now clear. The policy was agreed.

- Yuliya also clarified the position related to consent for photos linked to activities being promoted by the Village Hall. This is linked to JTC shots being used on social media currently.

Artsreach -

- Lucy has submitted bids for events to be held in Nov and March. She has successfully resisted attempts by Artsreach to cajole us into bidding for more events, and of a more diverse nature in order that we stick to what we know works well for us and reflecting the available time and energy we have in running these activities.

No other business other than agreeing the date and time of the next meeting:

Saturday 26th July 2025 at 9am in the village hall

Signed:

*Rupert Andrews*

Chairman

26/07/2025