



WOODLANDS VILLAGE HALL

Minutes of Trustees and Committee meeting 22 April 2026

1. Present: Trustees Rupert Andrews, Lynn Holden

Committee members Mark Jones, Tracy Summers, Vicki Wilson

Apologies: Janet Scammell, Iain Salmon, Lucy Andrews

Minutes last meeting all approved

2. Trustee business

- 1. Rupert- has received correspondence from sewage company regarding service arrangements.**
- 2. Bank account checked**

Cash flow- Money has been received from U3A and Artsreach. Monies for Flower festival £272 so far.

Expenses- heating bills to be covered as still in use.

- 3. Friends of the Hall- now at 18. There have been offers to help with the work party on 9 May.**
- 4. No other business**

4, Committee business

-Broken electric socket has been replaced.

-Roof leak= only one quote received and this was approved and work completed

1. Maintenance

(£180). Advice is to leave it to dry and check again before repainting. RA and MJ are still checking and clearing the roof bi-annually.

-Door painting –completed

-Table replacement- discuss next meeting as IS was absent

-Fire exit width- has been checked and meets the regulations

-Gardening-the new gardener is coming in twice a month and all good so far

-Work party 9 May- RA and MJ are to carry out the sanding a few days earlier. We have all the necessary equipment for that and the painting with RS buying a few more things. JS setting up the plan for the day and offers of help have been received from some Friends of the Hall. Apologies from TS who is on holiday and VW who is unable to help with the work but could help with refreshments. LH may not be available and will confirm.

-Maintenance walk around- no need for this as covered at last meeting

2. Letting

-all good with several bookings and all the regulars.

3. Marketing

-LH has been doing FB posts

-To continue to use the Circle magazine to get information to residents

-coffee morning- some surveys were completed and the feedback was all positive.

-Flower festival- LH to continue to promote

4. Website – nothing to report

5. Health & Safety= defibrillator training. This has been advertised on FB and posters. VW to ask LA for some to put up in Verwood (Library and Hub)

6. Safeguarding Officer- nothing to report

7. Events- Woodlands VH has put in bids for one or two Artsreach run children's workshops in the summer. LA is co-ordinating this and will have details soon.

Annual Village Hall coffee morning – went well with good feedback so will do it again

Flower festival- planning is ongoing

5. AOB- none

6. Date and time of next meeting- RA to check and send out a date. JS added Agreed date: 13/6/26 at 9am

Signed:



Chairman

13/06/2026